

**THE ZELIENOPLE AIRPORT AUTHORITY
REGULAR MONTHLY MEETING
WEDNESDAY, JANUARY 21, 2026 @ 7 PM**

VIA ZOOM ONLY

<https://us06web.zoom.us/j/81626285655?pwd=YNg8rkP9Xgc5doAEvMwHreEroulpP.1>

MEETING AGENDA

1. Call to Order and Pledge of Allegiance and Attendance.
2. Reorganization of Board—deferred pending appointment of new Board member(s)
3. Approval of Minutes of Previous Meeting(s)
Board Discussion. Motion(s)—Approve/Table/Disapprove.
No meeting held in December 2025.
4. Financial Statements Offered for Review: Citizen Comments and Questions
Board Discussion. Motion(s)—Approve/Table/Disapprove.
5. Bill List Offered for Review: Citizen Comments and Questions.
Board Discussion. Motion(s)—Approve/Table/Disapprove
6. Discussions with prospective Board members. Recommendations from ZAA Board to Zelienople Borough Council for appointment(s) to fill Board seats

7. OLD BUSINESS

- A. Pending Right to Know Requests (if any):

Other: _____

8. NEW BUSINESS

A. Right-to-Know Requests: None

B. Manager's Report

- Update on construction
- Update on finances
- Update on leases, master tenants, and sub-tenants
- Update on user, neighbor, and citizen inquiries
- Water and Sewer Bills
- Administration Building update

C. Solicitor's Report

- (1) 401 Grant eminent domain case.
- (2) Amended By-laws and Airport Policy Manual—In process.
- (3) Storage of Non-Aviation Items. Update from Manager.
- (4) Easement Agreements Review—Solicitor and Manager will conduct annually and update on recordations.
- (5) PennDot Right-of-Way update—In process.
- (6) Naming Rights
- (7) Use of vacant land
- (8) Succession Planning for Manager's Position. Recommendations to the Board from Solicitor and Mr. Holman are in process.
- (9) Fuel Farm: Update, if any.
- (10) PJC-ZAA Agreements. Solicitor may request Executive Session on this subject.
- (11) In Person Meeting. Arrangements are underway with Zelienople Borough for one in-person meeting next year.

D. Other New Business, if any, from Chair and Board Members. Motions if required: _____

Board Discussion. Motion(s)—Approve/Table/Disapprove.

9. EMERGENCY BUSINESS

--None.

OTHER CITIZEN PARTICIPATION

Board Discussion. Motion(s)—Approve/Table/Disapprove

10. EXECUTIVE SESSION

Board may request executive session on any matters contained in the Solicitor's report above.

Other executive session items, if any, that may be requested by Board or Manager will be announced as to category (e.g., personnel, litigation, contract negotiations, etc.) before going into executive session.

ADJOURNMENT _____ PM