

**THE ZELIENOPLE AIRPORT AUTHORITY
REGULAR MONTHLY MEETING
WEDNESDAY, OCTOBER 15, 2025 @ 7 PM**

VIA ZOOM ONLY

<https://us06web.zoom.us/j/81626285655?pwd=YNg8rkP9Xgc5doAEvMwHreErouljpP.1>

MEETING AGENDA

1. Call to Order and Pledge of Allegiance and Attendance.
2. Approval of Minutes of Previous Meeting(s)
Board Discussion. Motion(s)—Approve/Table/Disapprove.
NOTE: No meeting took place in August—lack of quorum.
3. Financial Statements Offered for Review: Citizen Comments and Questions
Board Discussion. Motion(s)—Approve/Table/Disapprove.
4. Bill List Offered for Review: Citizen Comments and Questions.
Board Discussion. Motion(s)—Approve/Table/Disapprove

5. OLD BUSINESS

- A. Pending Right to Know Requests (if any):
- B. Airport Security Planning and Implementation: Update—in process.

Other: _____

6. NEW BUSINESS

- A. Right-to-Know Requests: None
- B. Manager's Report

- Update on construction
- Update on finances
- Update on leases, master tenants, and sub-tenants
- Update on user, neighbor, and citizen inquiries

--Other: _____

C. Solicitor's Report

- (1) 401 Grant eminent domain case. Post-Trial Brief preparation has begun. Deadline set by Court is November 7, 2025 for all parties.
- (2) Amended By-laws and Airport Policy Manual—In process.
- (3) Storage of Non-Aviation Items. Update from Manager.
- (4) Easement Agreements Review—Solicitor and Manager will conduct annually and update on recordations.
- (5) PennDot Right-of-Way update—In process.
- (6) Naming Rights and other identified revenue-generating opportunities—in process.
- (7) Succession Planning for Manager's Position. Recommendations to the Board from Solicitor and Mr. Holman are in process.
- (8) Fuel Farm: Update, if any.
- (9) PJC-ZAA Agreements. Manager undertaking renewal negotiations.
- (10) In Person Meeting. Arrangements are underway with Zelienople Borough for one in-person meeting next year.

D. Other New Business, if any, from Chair and Board Members. Motions if required: _____

Board Discussion. Motion(s)—Approve/Table/Disapprove.

7. EXECUTIVE SESSION

Board may request executive session on any matters contained in the Solicitor's report above.

Other executive session items, if any, that may be requested by Board or Manager will be announced as to category (e.g., personnel, litigation, contract negotiations, etc.) before going into executive session.

8. EMERGENCY BUSINESS

--None.

OTHER CITIZEN PARTICIPATION

Board Discussion. Motion(s)—Approve/Table/Disapprove

ADJOURNMENT _____ PM.