

**THE ZELIENOPLE AIRPORT AUTHORITY
REGULAR MONTHLY MEETING
WEDNESDAY, JULY 16, 2025 @ 7 PM**

VIA ZOOM ONLY

<https://zoom.us/j/96201780337?pwd=bUxwbHAwREtoREMyR0xJeFoveUF2Zz09>

MEETING AGENDA

1. Call to Order and Pledge of Allegiance and Attendance.
2. Approval of Minutes of Previous Meeting(s)
Board Discussion. Motion(s)—Approve/Table/Disapprove.
3. Financial Statements Offered for Review: Citizen Comments and Questions
Board Discussion. Motion(s)—Approve/Table/Disapprove.
4. Bill List Offered for Review: Citizen Comments and Questions.
Board Discussion. Motion(s)—Approve/Table/Disapprove

5. OLD BUSINESS

- A. Pending Right to Know Requests (if any):
 - B. Airport Security Planning and Implementation: Update—in process.
- Other: _____

6. NEW BUSINESS

- A. Right-to-Know Requests: None
- B. Franklin Township Request for Increase in annual Payment in Lieu of Taxes.

C. Discussion about Sustainable Aviation Fuels: Update, if any.

D. Manager's Report

- Update on construction
- Update on finances
- Update on leases, master tenants, and sub-tenants
- Update on user, neighbor, and citizen inquiries

--Other: _____

E. Solicitor's Report

(1) 401 Grant eminent domain case. No Update.

(2) Amended By-laws and Airport Policy Manual—In process.

(3) Storage of Non-Aviation Items. On May 30, 2025, The solicitor emailed the Master Leaseholder concerning this storage problem. Copies of that email have been sent to all Board Members and the Manager. The solicitor asked the Master Leaseholder for a reply within 60 days from May 30. To date, no reply has been received.

(4) Dr. Nelson's Estate—discussions continuing.

(5) PennDot Right-of-Way update—In process.

(6) Naming Rights and other identified revenue-generating opportunities—in process.

(7) Succession Planning for Manager's Position. Recommendations to the Board from Solicitor and Mr. Holman are in process.

(8) Fuel Farm: Update, if any.

(9) PJC-ZAA Agreements. Update in Executive Session.

(10) If ZAA wishes to have an in-person meeting this year at the Borough Building, two alternative dates should be selected. The solicitor will coordinate meeting room and advertising with the Borough.

F. Other New Business, if any, from Chair and Board Members. Motions if required: _____

Board Discussion. Motion(s)—Approve/Table/Disapprove.

7. EXECUTIVE SESSION

ZAA-PJC Agreements, per Solicitor.

Board may request executive session on any matters contained in the Solicitor's report above.

Other executive session items, if any, that may be requested by Board or Manager will be announced as to category (e.g., personnel, litigation, contract negotiations, etc.) before going into executive session.

8. EMERGENCY BUSINESS

--None.

OTHER CITIZEN PARTICIPATION

Board Discussion. Motion(s)—Approve/Table/Disapprove

ADJOURNMENT _____PM.