

REVISED

**THE ZELIENOPLE AIRPORT AUTHORITY
REGULAR MONTHLY MEETING, WEDNESDAY, **MAY 15, 2024 @ 7 PM****

**IN-PERSON MEETING, ZELIENOPLE BOROUGH COUNCIL CHAMBERS
ZELIENOPLE BOROUGH BUILDING**

111 W New Castle St, Zelienople, PA 16063

NO ZOOM PARTICIPATION

ZOOM MEETINGS RESUME JUNE 2024:

<https://zoom.us/j/96201780337?pwd=bUxwbHAwREtoREMvR0xJeFoveUF2Zz09>

MEETING AGENDA

1. Call to Order and Pledge of Allegiance.
2. Approval of Minutes of Previous Meeting(s):
Board Discussion. Motion(s)—Approve/Table/Disapprove.
3. Financial Statements Offered for Review: Citizen Comments and Questions
Board Discussion. Motion(s)—Approve/Table/Disapprove.
4. Bill List Offered for Review: Citizen Comments and Questions.
Board Discussion. Motion(s)—Approve/Table/Disapprove.

5. OLD BUSINESS

Pending Right to Know Requests (if any): NONE .

Other: _____

6. NEW BUSINESS

A. Right-to-Know Requests: None

B. Manager's Report

--Update on construction

- Update on finances
- Update on leases, master tenants, and sub-tenants
- Update on user, neighbor, and citizen inquiries

--Other: _____

Update on PJC/NOTAMs.

C. Solicitor's Report

--Zoom Meetings--Continuation of Zoom or other videoconferencing meetings rather than in person meetings: Pennsylvania Department of Community and Economic Development has confirmed via email from Sonya L. Schuck of DCED to the Solicitor that ZAA may continue holding its meetings via Zoom or video conferencing as long as the public is notified on the website and in Sunshine Notices and has the opportunity to participate. **Tonight's meeting is in-person. Future meetings this year will resume being held via Zoom at 7 PM on the 3rd Wednesday of every month, with the usual ZOOM LINK: <https://zoom.us/j/96201780337?pwd=bUxwbHAwREtoREMr0xJeFoveUF2Zz09>.**

--Update on 401 Grant eminent domain case—Settlement discussions are continuing. The Court has entered an Order resuming Mediation on May 24, 2024. The Court Order requires a representative of BOA with actual settlement authority to attend the Mediation.

--Beaver County Tax Notice(s). Manager and solicitor will file for exemption of the two properties still on the tax rolls. The solicitor has been advised by the Beaver County Assessment Office that the exemption applications will not be available for completion and submission until this summer.

--Amended By-laws—The solicitor is preparing a final version. The solicitor will add an indemnification provision and a provision as to excess liability insurance coverage after further discussion with ZAA Chair.

--Dr. Nelson's Estate/land purchase—Approval of final Sale Agreement, subject to clarification as to wetlands regulations, FAA regulations, and other issues.

--PennDot Right-of-Way update—Solicitor has circulated his draft documentation to PennDot for review and is awaiting scheduling of meeting with PennDOT at its request.

--Naming Rights and other identified revenue-generating opportunities—**Introductory presentation by consultant(s), originally scheduled for tonight, has been postponed due to scheduling issues. The consultants will appear via Zoom at a regular ZAA meeting this summer or fall.**

--PJC update (taxi lane expansion, master lease, etc.). Manger will update as new information becomes available.

--Peoples Natural Gas—Peoples has requested a Line Extension Agreement involving a right of way. Cost to Authority is \$1.00. Solicitor is revising the language proposed by Peoples relative to providing a secure materials area and full indemnification by us without limitation.

D. Other New Business, if any, from Chair and Board Members. Motions if required: _____

Board Discussion. Motion(s)—Approve/Table/Disapprove.

7. EXECUTIVE SESSION

--None requested by Solicitor.

--Other executive session items, if any, that may be requested by Board or Manager will be announced at to category (e.g., personnel, litigation, contract negotiations, etc.) before going into executive session.

8. EMERGENCY BUSINESS

--None.

OTHER CITIZEN PARTICIPATION

Board Discussion. Motion(s)—Approve/Table/Disapprove

ADJOURNMENT _____ PM.