

THE ZELIENOPE AIRPORT AUTHORITY
REGULAR MONTHLY MEETING, WEDNESDAY, MARCH 20, 2024 7 PM
via ZOOM

ZOOM LINK:

<https://zoom.us/j/96201780337?pwd=bUxwbHAwREtoREMvR0xJeFoveUF2Zz09>

MEETING AGENDA

1. Call to Order and Pledge of Allegiance.
2. Approval of Minutes of Previous Meeting(s):
Board Discussion. Motion(s)—Approve/Table/Disapprove.
3. Financial Statements Offered for Review: Citizen Comments and Questions
Board Discussion. Motion(s)—Approve/Table/Disapprove.
4. Bill List Offered for Review: Citizen Comments and Questions.
Board Discussion. Motion(s)—Approve/Table/Disapprove.

5. OLD BUSINESS

Pending Right to Know Requests (if any): NONE .

Other: _____

6. NEW BUSINESS

A. Right-to-Know Requests: None

B. Manager's Report

- Update on construction
- Update on finances
- Update on leases, master tenants, and sub-tenants
- Update on user, neighbor, and citizen inquiries

--Other: _____

Update on PJC/NOTAMs. Update on Facilities Management Agreement review by solicitor.

Update on excess liability insurance coverage.

Update on indemnification by-laws provision.

C. Solicitor's Report

--Zoom Meetings--Continuation of Zoom or other videoconferencing meetings rather than in person meetings: Pennsylvania Department of Community and Economic Development has confirmed via email from Sonya L. Schuck of DCED to the Solicitor that ZAA may continue holding its meetings via Zoom or video conferencing as long as the public is notified on the website and in Sunshine Notices and has the opportunity to participate.

--In-Person Meetings—The May 2024 Board meeting will be a physical, in-person meeting. The solicitor has advised the Borough Manager.

--Update on 401 Grant eminent domain case—Settlement discussions are continuing. The Court has entered an Order resuming Mediation on May 24, 2024. The Court Order requires a representative of BOA with actual settlement authority to attend the Mediation.

--Beaver County Tax Notice(s). Manager and solicitor will file for exemption of the two properties still on the tax rolls.

--Amended By-laws—The solicitor is preparing a final version.

--Dr. Nelson's Estate/land purchase—Approval of final Sale Agreement.

--Dan Duffy property's tree obstructions—Status report of events following last month's approval of final settlement.

--Dennis Duffy -removal of trees. \$1,500 has been agreed upon. Due to the emergency nature of this situation, the payment has been made. Ratification of the payment is now before the Board for a vote.

--PennDot Right-of-Way update—Solicitor has circulated his draft documentation to PennDot for review and is awaiting scheduling of meeting with PennDOT at its request.

--Naming Rights and other revenue-generating opportunities--
Introductory meeting with possible consultant(s)—will be scheduled as soon as possible. Consultant(s) will not charge ZHB fee for attending this meeting.

--PJC update (taxi lane expansion, master lease, etc.). Manger will update as new information becomes available.

--Peoples Natural Gas—Peoples has requested a Line Extension Agreement involving a right of way. Cost to Authority is \$1.00. Solicitor is revising the language proposed by Peoples relative to providing a secure materials area and full indemnification by us without limitation.

D. Other New Business, if any, from Chair and Board Members. Motions if required:

Board Discussion. Motion(s)—Approve/Table/Disapprove.

7. EXECUTIVE SESSION

--None requested by Solicitor.

--Other items that may be requested by Board or Manager will be announced before going into executive session.

8. EMERGENCY BUSINESS

--None.

OTHER CITIZEN PARTICIPATION

Board Discussion. Motion(s)—Approve/Table/Disapprove

ADJOURNMENT _____ PM.