

**THE ZELIENOPE AIRPORT AUTHORITY
REGULAR MONTHLY MEETING, WEDNESDAY, **NOVEMBER 15, 2023** 7 PM
via ZOOM**

ZOOM LINK:

<https://zoom.us/j/96201780337?pwd=bUxwbHAwREtoREmVR0xJeFoveUF2Zz09>

MEETING AGENDA

1. Call to Order and Pledge of Allegiance.
2. Approval of Minutes of Previous Meeting(s):
Board Discussion. Motion(s)—Approve/Table/Disapprove.
3. Financial Statements Offered for Review: Citizen Comments and Questions
Board Discussion. Motion(s)—Approve/Table/Disapprove.
4. Bill List Offered for Review: Citizen Comments and Questions.
Board Discussion. Motion(s)—Approve/Table/Disapprove.

5. OLD BUSINESS

Pending Right to Know Requests (if any): _____

Other: _____

6. NEW BUSINESS

A. New Right to Know Requests (if any): None.

B. Manager's Report

--Update on construction

--Update on finances

--Update on leases, master tenants, and sub-tenants

--Update on user, neighbor, and citizen inquiries

--Other: _____

C. Solicitor's Report

--ZOOM MEETINGS--Continuation of Zoom meetings rather than in person meetings: Pennsylvania Department of Community And Economic Development has confirmed via email from Sonya L. Schuck of DCED to the Solicitor that ZAA may continue holding its meetings via Zoom

--Update on 401 Grant eminent domain case—Solicitor met with Tony Sadaka, Becky Gaston and Manager last week to prepare for mediation and trial.

--Beaver County Tax Notice(s). Confirm that Two Dollars and Eighty-six Cents (\$2.86) Tax Notice received for Authority's 2023 subdivision to PennDot, has been paid.

--Amended By-laws—As time permits, some or all of the following items will be discussed (list to be supplemented at future meetings). Final Vote on these items to be part of By-Laws may take place tonight or may be deferred.

- a) Voting permitted in person or phone
- b) Manager participation in executive sessions as confidential agent of Board
- c) So long as permitted by law, meetings will continue by Zoom, subject to one (or 2) in-person meetings per year
- d) Organization/Reorganization meeting will take place in January or February each year.
- e) If reorganization meeting is not held, positions shall be deemed to continue.
- f) Officers and other appointees shall serve for 12 months except death resignation or for other good reasons if 3 Board members vote to replace.
- g) Financial disclosure statements shall be filed annually as required by law.
- h) Right to ratify previous actions
- i) Website maintenance
- j) Agenda postings
- k) Sunshine law
- l) Right to Know officer and procedures
- m) Power and authority of Manager to implement Board policies and directives and to act as agent of Board
- n) If not specifically addressed, procedural custom and practice deemed approved.

--Update on Dr. Nelson Estate documentation for purchase of land

--PennDot Right-of-Way update—Solicitor has circulated his draft documentation to PennDot for review and is awaiting scheduling of meeting with PennDOT at its request.

--Naming Rights Introductory meeting with possible consultant(s)—will be scheduled as soon as possible. Consultant(s) will not charge ZHB fee for attending this meeting.

--PJC update (taxi lane expansion, master lease, etc.). No update.

--Peoples Natural Gas lease

--BONUS AGENCY: continuation of insurance GL and Commercial.

D. Other New Business, if any, from Chair and Board Members. Motions if required:

Board Discussion. Motion(s)—Approve/Table/Disapprove.

7. EXECUTIVE SESSION—none requested by Solicitor or others as of time of posting this Agenda.

8. EMERGENCY BUSINESS

9. OTHER CITIZEN PARTICIPATION

Board Discussion. Motion(s)—Approve/Table/Disapprove

ADJOURNMENT