

**THE ZELIENOPE AIRPORT AUTHORITY
REGULAR MONTHLY MEETING, WEDNESDAY, **NOVEMBER 16, 2022** 7 PM
via ZOOM**

ZOOM LINK:

<https://zoom.us/j/96201780337?pwd=bUxwbHAwREtoREMvR0xJeFoveUF2Zz09>

MEETING AGENDA

1. Call to Order and Pledge of Allegiance
2. Approval of Minutes of Previous Meeting(s):
Board Discussion. Motion(s)—Approve/Table/Disapprove.
3. Financial Statements Offered for Review: Citizen Comments and Questions
Board Discussion. Motion(s)—Approve/Table/Disapprove.
4. Bill List Offered for Review

ROUTINE BILLS: \$ _____
PREVIOUSLY APPROVED GRANT ITEMS: \$ _____
EXTRAORDINARY BILLS: \$ _____

Citizen Comments and Questions.
Board Discussion. Motion(s)—Approve/Table/Disapprove.

5. OLD BUSINESS

Pending Right to Know Requests (if any): _____

Update on appointment of Board members

OTHER: _____

6. NEW BUSINESS

New Right to Know Requests (if any): _____

OTHER: _____

Manager's Report (optional written report, if submitted, is attached)

- Update on construction
- Update on finances
- Update on leases, master tenants, and sub-tenants
- Update on user, neighbor, and citizen inquiries
- OTHER: _____

Solicitor's Report

- Update on 401 Grant eminent domain case (non-privileged matters)
- Amended By-laws—Part II
- PA Unified Certification Program (UCP) assessment—No new information
- Old Bird Sanctuary. Indication by Dr. Nelson's Estate of Interest in Sale of entire acreage. Possible tax deduction approach to be considered.
- PennDot Right of Way. Review pending at PennDot.
- Naming Rights. No additional information.

Other New Business, if any, from Chair and Board Members. Motions if required:

Board Discussion. Motion(s)—Approve/Table/Disapprove.

7. EMERGENCY BUSINESS

8. OTHER CITIZEN PARTICIPATION

Board Discussion. Motion(s)—Approve/Table/Disapprove.

9. EXECUTIVE SESSION

- A. Requested by Solicitor—401 Grant eminent domain lawsuit (privileged matters)
- B. Other _____ (generally describe matter to be discussed—for example, “personnel matter”)

10. ADJOURNMENT

Airport Managers Reporta

November 2022

1. The runway construction punch list has been completed, with exception for the REIL lights. It's presently scheduled for December 2nd.
2. The grant for the taxilane, taxiway and new snow removal storage building has been written. Design is all but done, and are on tract for January bid offerings. Construction to follow in the spring.
3. The Tentative allocation I submitted for our Wetland monitoring project has been accepted by the Bureau of Aviation and will now be processed.
4. The AWOS has been out of service for almost a month due to parts. As of Monday 11/14 it is back in service.
5. The main sewage system has been down for two weeks. Thankfully it has the capacity to hold large volumes of sewage so there was no impact to our tenants. This time a volume censor malfunctioned and let the pumps run with an empty tank doing damage to the pumps. It will be back in service 11/15/22. Tepco is quoting a gps monitor system that will work thru an app and go directly to my cell phone for future problems.
6. I received a notice from Franklin Township sitting us for not cutting the grass at the old restaurant. "Really" been a little busy for that. I called and addressed the complaint and will start moving forward with plans to tear down the old structure and clean it up.

7. PennDOT Highways has made the decision to post rough road signs for the 288 project for the winter to see if it stays the same or continues to get worse. If it doesn't deteriorate further, the plan will be to mill and resurface in the spring.

8. Additional noise complaints from training aircraft have been made. I've discussed it with the individuals on the field and referred the calls to the FAA. They called as well and it sounds like they intend to respond by letter to the complaints stating the safe altitudes have not been violated.

Respectfully

Dave Holman
Zelienople Airport Manager